



**RECOMMENDED MAINTENANCE  
FOR  
SECTIONAL OVERHEAD DOORS**

**The following maintenance items should be performed every 3 months.**

**Manually Operated Doors**

1. Check balance and adjust torsion springs as necessary.
2. Inspect cables for wear and replace if necessary.
3. Where applicable check cross bar latch and adjust if necessary. Repair or replace as necessary.
4. Inspect vertical and horizontal tracks for damaged or misalignment. Repair or replace as necessary.
5. Lubricate hinges, rollers and tracks.
6. Inspect and lubricate head shaft bearings.
7. Check hand chain gears for alignment and lubricate as necessary.
8. Inspect perimeter weatherstripping for proper adjustment and damage. Replace where necessary.
9. Check for loose or missing bolts and replace or tighten as necessary.
10. Where applicable, check and lubricate idler sheaves and adjust where necessary.

**Electrically Operated Doors**

1. Repeat steps 1 through 10.
2. Make sure power is turned off at main disconnect switch before attempting any service work or adjustment to the electric operator.
3. Check and adjust limit switches as necessary.
4. Inspect brake mechanism to ensure it is operating properly.
5. Test operation of reversing safety edge if door is so equipped.
6. Inspect electrical contractors. Clean and adjust if necessary.
7. Check oil levels and top up where necessary.
8. Check and adjust push button controls.

**It is recommended that, the above work, be carried out by an experienced Service Technician. Damage to the product or serious harm to an individual could result if an inexperienced person carries out this work.**